



JOB TITLE: Construction Project Manager

Our Story:

Build Up is dedicated to pursuing a Triple Bottom Line of positive economic, personal and community outcomes. We are striving to build a team of dedicated and service-minded employees who embody our culture of community development. We are committed to providing opportunities for our employees to develop both personally and professionally. As a part of Build Up, you are a valuable member of a team of change-makers - join us now and make a difference in our community!

Build Up Saskatoon (BUS) is a program of Quint Development that seeks to employ individuals in the construction industry that have a hard time entering and staying in the labour market due to multiple barriers. As a social enterprise, our primary objective is community economic development and the improvement of social conditions for citizens in balance with business principles.

The Position:

As the *Construction Project Manager* you will oversee BUS projects from beginning to end. You have strong analytical and organizational skills to provide estimates, determine cost-effective strategies as well as anticipate and resolve issues as they arise. You will be responsible for understanding the project deliverables and creating timelines and budgets to ensure projects remain on track. This work includes scheduling, client relations, quality control, resource management and working with industry partners to ensure projects are delivered on time, on budget and to the satisfaction of our customers.

EMPLOYMENT TERMS: Monday – Friday 40 hours per week

DUTIES:

- Prepare project estimates/quotes and customer change orders.
- Direct and oversee construction projects from conception to completion while monitoring compliance with safety and building regulations.
- In collaboration with the Site Supervisor, plan and review schedule and logistics of each job to ensure all work is completed in a professional and timely manner.
- Prepare progress reports relating to job status, estimates, and deliverables for Program Manager and customers.
- Assist with seeking out private contracts and bids.
- Assist BUS management and staff in the coordination of training opportunities/programs for crewmembers, as well as assuming a mentorship role.
- Provide occasional hands-on swing coverage of Site Supervisor when needed.

SKILLS:

- Excellence in monitoring project costs & budgets.
- Advanced resource, planning, and time management skills.
- Ability to identify potential challenge while devising proactive ways to solve them.

- Self-starter with the ability to work independently.
- Highly organized with strong attention to detail and an eye for quality.
- Work within project frameworks and adhere to all company guidelines and policies.
- Ability to lead a team with strong communication and relationship-building skills.

EDUCATION AND EXPERIENCE:

- Completion of a post-secondary construction training program or equivalent experience in construction or project management would be an asset.
- Experience with procurement, scheduling and construction industry practices and standards.
- An understanding of the issues faced by people who are marginalized and face barriers to employment.

COMPENSATION: \$29/hr + benefit plan including Blue Cross coverage and RRSP matching.

CONDITIONS OF EMPLOYMENT:

Valid driver's license and access to a vehicle
Criminal Record and Vulnerable People Check

TO APPLY: Submit your cover letter explaining why you would be a good fit with your resume by 4pm Friday, June 23rd, 2023 to:

Quint Development Corporation
Attention: Aaron Timoshyk
101 - 1120 20th Street West
Email: info@buildupsaskatoon.ca