



Quint is seeking an individual for the following position:

Live-In Apartment Custodian

We require an on-site custodian to see to day-to-day cleaning and maintenance for an 18-suite apartment located in Pleasant Hill. This is a part-time position consisting of 15 hours per week with flexible hours. The successful candidate will be required to reside in the building.

Wage: \$16.00/hour

Skills/Qualifications:

- Cleaning and janitorial skills
- General handy-person skills
- Ability to work independently
- Ability to problem-solve basic maintenance issues
- Ability to handle crisis situations in a calm manner
- Ability to work with a wide range of people including people of various cultures, abilities, and social and economic backgrounds.
- Strong interpersonal skills
- Conflict resolution skills
- Experience with repairs and maintenance would be an asset

General Duties:

- Perform routine regular upkeep & maintenance (vacuuming hallways, washing walls & windows, cleaning laundry room and common areas, cleaning vacated suites, removal of garbage, recycling newspapers, etc.)
- Perform minor ground maintenance including: snow removal from entryways, walkways, etc., salting/sanding of walkways, removal of garbage from property, mowing grass and general upkeep of flowers, shrubbery, etc.
- Become knowledgeable of building locations shut-off valves and fuse boxes, thermostats, gas and water meters, and fire alarm systems
- Ability to perform maintenance jobs and repair, such as painting, and repairing drywall would be an asset
- Keep all tenant and building information confidential
- Meet with Housing Coordinators on a weekly basis

Tenant Related Duties:

- Respond to tenant issues and report to Housing Coordinators
- Ability to help resolve conflict with tenants
- Be an on-site contact for all tenants, repairmen, general public
- Attend Tenant Meetings, BBQ's, and other social events

A Criminal Record Check is required

Quint Development Corporation strives to employ a workforce that is representative of the neighbourhoods in which it operates.

The Closing date for this position is 4 pm on Friday February 8, 2019

Please submit resumes to:

Attention: Laverne Szejvolt

Quint Development Corporation

101-1120 20th Street West, Saskatoon, SK S7M 0Y8

Email: info@quintsaskatoon.ca

Thank you for your interest in this position. We will only contact those applicants selected for an interview.